

Client: _____ Phone #: _____

Appt. Date: _____ Appt. Time: _____ New [] Return [] ROI []

Advisor: _____ Phone #: _____

FINANCIAL ASSISTANCE RULES & INSTRUCTIONS

The application process is to determine eligibility for temporary emergency financial assistance.

ALL HOUSEHOLD INCOME & EXPENSES PAID OUT IN THE PAST 30 DAYS are required.

INCOME:

Lump sum settlement in past 5 yrs.
Checking / Saving Bank Transactions
Pay Stubs
VA SCD / VA NSCD
SS / SSI / SSD / SSDI
Child Support / Alimony
Retirements / Drill Pay
ALL School Stipends: VocRehab, Post 911, etc.
Income Tax Return
Disability Pay / WC
Rental Property / AMHA Stipend
Annuity / 401K, etc.
Government Assistance
ALL Other Loans / Pay Day Loans
Unemployment
Other

EXPENSES:

Mortgage Statement (**Require FAX #**)
Rent / Deposit / AMHA / Section 8
Electric / Water / Sewer / Trash
Gas / Heating Fuels
Vehicle Payments
ALL Insurances
Medical / Prescriptions, etc.
Day Care (Adult & Child)
Internet
Loan Statements (Personal, Student, Pay Day)
Rent Appliance / Furniture
License / Court / Legal Fees
Tax Statement (IRS, State, City, Property)
Vehicle Repairs if Owner
Home Repairs w/3 Estimates, if Owner
Other

File:

Photo I.D.(s)
DD214 / Discharge Paper(s)
Verification of residency in Summit County for 90 days
SS Card(s)
Marriage Certificate / Domestic Partner paper(s)
Birth Certificate(s)
Adoption / Custody Paper(s)
Current School Record / Report Card(s)

Are you or any household member related to any employees or commissioners of the SCVSC? Y N

Following the rules and instructions will assist your determination for eligibility with temporary emergency financial assistance. Please make sure **ALL** documents are brought to your scheduled appointment.

Sign: _____ Date: _____



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Director
Larry D. Moore

Commissioners
Larry Ashbaugh
Bruce Hestley
Bryan McGown
Robert Panovich
Mike Stith

ACCEPTABLE EXPENDITURES LIST

If you are in need of Financial Assistance for more than this first visit and you receive income from any source prior to your next VSC visit, you must bring proof of that income and how it was used towards your household on each and every visit for assistance thereafter.

If you are not able to account for the income you have had by receipt, and show that it has been used on the below list of acceptable expenditures only, no financial assistance will be granted.

These are the only acceptable items you may spend your income on and remain eligible for financial assistance through this agency.

1. Rent or Mortgage Payments
2. Food (Only if you are not receiving a Food Voucher from SCVSC)
3. All current utility bills (natural gas, electric, water, trash basic phone, internet payments).
4. Medical Expenses (prescriptions, dental, eyeglasses, hearing aids, etc. that you pay for out of pocket)
5. Insurance (car, home, renters, medical, life)
6. Estimates and receipts for unexpected expenses (examples but not inclusive home & car repairs if you are the owner)
7. Car Payments (Allowed with verification of weekly medical appointments or for verification of each working member of the household)
8. Gasoline (only if you are currently working or if you can verify medical appointments or can verify actively seeking employment)
9. Child Care Expenses (by receipt only from licensed child care providers)
10. Child Support or Alimony Payments (only those paid through the courts)
11. Property Taxes
12. Delinquent Taxes (IRS, State of Ohio, City Taxes)
13. Credit Card Payments (will be considered on a case by case situation)

Revised 10/19/18 WJS